



## ***Application Process and Deadlines for Semester and Academic Year Education Abroad***

You will need to complete, at minimum, two applications for education abroad if you would like to obtain Babson credit for your work overseas (except for Babson-Sponsored programs):

- Babson Online Education Abroad Application (see below)
- Your external education abroad program's application

### **Babson Application Deadline for Semester and Academic Year Education Abroad**

Applications must be submitted online by 11:59 PM on the stated deadline:

- **February 15:** Deadline for Fall semester and Academic Year programs (unless note by specific program)
- **September 15:** Deadline for Spring semester programs (unless note by specific program)

### **Application Overview**

The Babson application consists of the following pieces:

- ***Material Submissions***
  - Academic Proposal of Study for Undergraduate Education Abroad
  - Transcript
- ***Signature Documents***
  - Statement of Agreement
- ***Questionnaires***
  - Babson Personal Statement for Education Abroad
  - Resume
- ***Recommendations***
  - One Recommendation from a Babson Faculty Member

In order to complete an application, students must complete the pre-application advising phase with an Education Abroad Advisor. Please refer to the online section, "[Getting Started](#)" for more information.

### **Application Decision Notification**

Education Abroad approval decisions will be made approximately two to three weeks after the application deadline. Once the Glavin Office of International Programs has reached its decision, you will receive an email notifying you of a *Change in Status*. Log into your Babson Education Abroad account and read the decision letter.

### **Glavin Office of International Programs**

Hollister Hall  
231 Forest Street  
Babson Park, MA 02457  
Phone: +1-781-239-4565  
Fax: +1-781-239-5232  
Email: [oiip@babson.edu](mailto:oiip@babson.edu)