

Babson College

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Babson College

Babson College (Babson) is recognized internationally for its entrepreneurial leadership in a changing global environment. Babson grants BS degrees through its innovative undergraduate program. It grants MBA and custom MS and MBA degrees through the F.W. Olin Graduate School of Business. Both programs are accredited by the AACSB International—*Association to Advance Collegiate Schools of Business (AACSB), EQUIS, and the New England Association of Schools and Colleges*. By infusing the spirit of innovation into its academic programs, Babson educates leaders capable of anticipating, initiating, and managing change. In the 2010-2011 academic year, more than 1,850 undergraduate and 1,500 graduate students attended Babson, representing more than 44 states and 80 countries. Approximately 20 percent of the undergraduates and 36 percent of the graduate students are from outside the United States.

Undergraduate Program

The undergraduate curriculum integrates core competencies, key business disciplines, and the liberal arts into foundation, intermediate, and advanced-level courses. The competencies are rhetoric; numeracy and technology; ethics and social responsibility; international and multicultural perspectives; and leadership, teamwork, and creativity. Based on feedback from leading corporate executives, the curriculum is structured around these competencies to ensure that students develop varied skills, and are better able to adapt to an ever-changing business environment.

Glavin Office of International Programs

Services to Students

The Glavin Office of International Programs (OIP) provides Babson and students, faculty and staff with innovative, high-quality educational programs, services and information that can help them achieve their international learning and professional developmental objectives. These services include:

- Assistance with visa eligibility and immigration issues
- Welcome package with information on Babson College, accommodations, Wellesley, Boston, etc.
- International exchange mentor program
- Orientation programs
- Cultural adjustment programming
- Advising on academic, financial, and personal issues

Contacts

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Education Abroad Advisor

- Contact for nomination of incoming students and for application information
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Application

Admission Requirements

- Students must meet the eligibility requirements of their home institution
- Students must have completed at least one year of core business courses prior to participation
- Proficiency in English: TOEFL score that is *at least* equivalent to 550 (*paper*), 213 (*computer*), or 79-80 (*internet*)

Nomination Deadlines (*Nominations are only accepted through one of Babson's exchange partner institutions*)

- February 15 (*for Fall semester, August-December*)
- October 1 (*for Spring semester, January-May*)

Application Deadlines

- March 15 (*for Fall semester, August-December*)
- October 15 (*for Spring semester, January-May*)

Required Application Documents (after nomination)

- Completed exchange program application
- Completed "Declaration and Certification of Finances" (DEC) form with required supporting financial documents
- One photocopy of the student's passport ID page and expiration page (*if different*)
- Official transcripts for all previous university course work (*translated into English in format as original, if applicable*)
- Proof of proficiency in English (*for non-native English speakers only*)

Once all required application documents are received, students will be sent an official letter of acceptance, and will then be required to submit the additional required documents listed below.

Required Documents (after acceptance)

- Completed health form with immunization records

Visa and Immigration Requirements

www.babson.edu/ISSS

The Office of International Programs assists students who need a visa to enter the United States. Upon acceptance and completion of the necessary financial support documents, students will receive a Form DS-2019, which must be submitted to the US Consulate or Embassy in the student's home country, along with the visa application and other required documents needed to obtain a J-1 Exchange Visitor Student Visa.

Insurance Requirements

<http://www.babson.edu/offices-services/health-services/Pages/health-requirements.aspx>

As a student at Babson, all exchange program participants are required to be covered by a comprehensive health insurance plan. Students will be **automatically enrolled** in Babson's Health Insurance plan unless a student provides proof of alternative coverage which meets both the [Massachusetts State requirements](#) and federal [J-1 regulations](#), and a waiver is granted.

Additional Application Information

More specific details about the application process, including up-to-date deadlines and downloadable application documents, can be found on the [Babson College International Student Exchange Program website](#).

Academic Calendar

<http://www.babson.edu/offices-services/registrar/academic-calendar/Pages/2012-2013.aspx>

Fall Semester*: 29 August – 15 December 2012 (*dates include exams*)
Arrival Day: 23 August 2012
Orientation: 24 August – 28 August 2012

Spring Semester*: 22 January – 11 May 2013 (*dates include exams*)
Arrival Day: 18 January 2013
Orientation: 19 January – 21 January 2013

**Dates are subject to change.* Prior to making travel arrangements, students should confirm the orientation start date with the Education Abroad Program Administrator. As participation in orientation is a required component of the International Student Exchange Program, students should plan to arrive at Babson the day before orientation begins.

Academic Program

Exchange students are admitted to Babson as a “non-degree” seeking student classification. As such, exchange students are eligible to take courses in all disciplines, including Entrepreneurship, Marketing, Accounting, Economics, Finance, Management, Arts & Humanities and Technology. Please note that Entrepreneurship courses are very popular and fill up quickly. Students should not expect to be able to take *only* Entrepreneurship courses, but they may be able to take one or two.

Courses

For a listing of course offerings, visit <https://fusionmx.babson.edu/CourseListing>. Select “Undergraduate Program,” the intended semester of study, sort by “Division.” Courses will be sorted by disciplines, and listed by course code and title. Click on the blue +/- to access basic information about the course, such as the time it meets and the name of the professor. Further to the right, the enrollment capacity of the course can be viewed, including how many students are currently enrolled. Click on the course title to view a course description.

Course restrictions: Students wishing to register for OEM or MCE courses, which are considered “bundled courses,” must register for all three disciplines (total of 9 credits) unless a discipline specific waiver is awarded.

Registration

Course registration is done online. As non-degree seeking students, exchange students will register for courses half-way through the queue of 3rd-year undergraduate students. Since many courses fill up quickly, it is very important that students have a list of alternative courses available when completing the online registration form, in the event they are unable to register for one or more preferred courses.

Learning Expectations

Language of Instruction

All courses are taught in English. Intensive English language courses are *not* offered at Babson.

Course and Workload

In order to maintain J-1 immigration status, exchange students must remain enrolled in a *minimum* of 12 credits per semester (“full-time status”). Depending on language proficiency level and home university requirements, undergraduate exchange students take between 12 and 17 credits per semester (equivalent to 4-5 courses). Undergraduate exchange students may take no more than 17 credits per semester.

Babson College International Student Exchange Program

Undergraduate Student Information Sheet 2012-2013



Credit Hour System

Babson uses the following information to determine the number of credits awarded for each course:

2 credits	1 evening	6 meetings (plus final) additional 8 hours required	180 minutes/meeting	1560 minutes/term
3 credits	1 meeting/week	13 meetings (plus final)	150 minutes/meeting	1950 minutes/term
3 credits	2 days/week (i.e. M/W, T/R)	26 meetings (plus final)	75 minutes/meeting	1950 minutes/term
3 credits	3 days/week (i.e. M W F)	38 meetings plus 50 minutes (plus final)	50 minutes/meeting	1950 minutes/term
4 credits	1 evening	13 meetings (plus final) additional 2 hours and 10 minutes required	180 minutes/meeting	2470 minutes/term
4 credits	1 evening	13 meetings (plus final) additional 8 hours and 40 minutes required	150 minutes/meeting	2470 minutes/term
4 credits	2 days/week (i.e. M/W, T/R)	26 meetings (plus final)	95 minutes/meeting	2470 minutes/term
4 credits	3 days/week (i.e. M W F)	38 meetings (plus final)	65 minutes/meeting	2470 minutes/term
5 credits	1 evening	13 meetings (plus final) additional 12 hours required	180 minutes/meeting	3060 minutes/term

Calculations are based on the number of hours students spend in the classroom per week and per semester (based on 13 weeks in a semester). This information may also be found at <http://www.babson.edu/offices-services/registrar/academic-calendar/Pages/class-days-required.aspx>

Class Format, Participation, and Attendance

The classes are a mix of lectures, case studies, group projects, presentations, and discussion groups. The average class size is 29 students. Students are expected to actively participate in class discussions and complete all required course work. Courses are quite demanding; for every hour spent in class, students should expect to spend at least 3 hours outside of class – studying, writing papers, or meeting with other classmates to coordinate group projects. Attendance is mandatory for all courses.

Assessment and Examinations

Students are evaluated at the end of the semester as well as continuously throughout the semester. The assessment of student performance varies: essays, in-class presentations, written quizzes and examinations, and group projects. Attendance and class participation also contribute to students' final grade.

Grading

Babson uses a "letter grading" system. A single final grade will be entered for each course on the student's record. The grades are indicated by one of these letters: A, excellent; B, above satisfactory; C, satisfactory; D, below satisfactory; and F, failing. Each letter grade can also have a corresponding plus (+) or negative (-) to illustrate a grade slightly higher or lower than the stated letter grade. The undergraduate school does not issue a grade of A+. Each letter also corresponds to a numerical value.

A	4.00	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	0.67
B	3.00	C-	1.67	F	0.00

New Student Orientation and Babson Exchange Ambassador Program

At the beginning of each semester, Babson organizes a New Student Orientation for International Student Exchange Program participants. All exchange students are **required** to participate in this 1-3 day program. During Orientation, students will be provided with an introduction to academics at Babson and will participate in a Business Case Simulation, in which they will learn how case analyses and group work are integrated into the classroom. Students will receive important information regarding the academic and community standards to which they will be held accountable during their exchange program at Babson College, as well as an overview of campus resources available to program participants. Additionally, information about the many opportunities available to get involved on campus and make the most of their exchange experience will be provided during Orientation. More specific information regarding the orientation program will be provided by in advance of the students' arrival at Babson College.

Additionally, OIP has developed the Babson Exchange Ambassador mentoring program for its visiting students. This program is designed to assist exchange students in adjusting academically, culturally, and socially to the United States and to Babson College. Babson Exchange Ambassadors are available to answer many of the questions new students may have upon arrival and during their semester in the United States, as well as assist with difficulties new students encounter with communication, social relationships, academic classes and expectations, and general cultural changes.

Accommodation

<http://www.babson.edu/undergraduate/student-life/residence-life/Pages/home.aspx>

On-campus accommodation is a popular option for Babson's undergraduate students. Undergraduate exchange students will be provided with housing on campus during both the Fall and Spring semesters. Babson offers single, double, or triple occupancy rooms, either in corridor or suite-style with shared cooking and restroom facilities. Room rates vary according to room type. Availability of the various housing options varies during different times of the year. If on-campus housing is an important consideration, exchange students are strongly encouraged to apply for spring semester participation when a wider variety of on-campus housing options are more readily available.

Students interested in on-campus housing must complete an online Housing Application which will be sent after application documents are completed. Students will be assigned housing through the Office of Campus Life and notified several weeks before the start of semester. **Students living in the residence halls will be required to purchase a meal plan to use in the on-campus dining halls.**

Exchange students may also choose to live off-campus in accommodation that they secure independently. The College does not investigate or endorse any off-campus housing, and living off-campus may require the need to secure independent transportation to/from campus. The Office of Campus Life maintains a list of available rentals and other resources to assist students in their search for off-campus housing.

Costs of Living

Below is an estimate of the total expenses when participating in the international exchange program.* Keep in mind that personal spending patterns vary.

Undergraduate Exchange Program	<i>One Semester</i>	<i>Academic Year (Two Semesters)</i>
Living Expenses (housing, food, personal and transportation)	\$8,940	\$17,880
Other (books/health insurance)	\$1,198	\$2,396
Total	\$10,138	\$20,276

Additional Laptop deposit required.

**As part of the application process, students will be required to provide proof of financial support in an amount equal to (or greater than) the estimated cost of living, demonstrating that they have the ability and the intent to pay the cost of the exchange program. Detailed information about funding and documentation requirements will be provided by the Exchange Program Administrator during the application process.*

Campus Facilities and Services

- Indoor and outdoor athletic and sports facilities
- Library
- Spiritual Life and Volunteer Programs
- The Richard W. Sorenson Center for the Arts
- Babson College Bookstore
- Health services*
- Counselling services
- Computer and E-mail access
- Mailboxes
- Student Clubs, Associations, & Social activities
- Dining services
- Writing, Speech and Mathematics Resource Centers

*Exchange students are eligible to receive care at the on-campus Health Services. The professional staff includes a team of nurse practitioners, a registered nurse, a part-time physician, and a health educator. A physician is on call 24 hours a day and, when appropriate, referrals are made to independent health care specialists in the surrounding areas.

Note: Babson's Center for Career Development (CCD) organizes public workshops during the semester that exchange students are welcome to attend. Exchange students may also consult the resources available in the CCD library. Unfortunately, due to limited human resources, exchange students are not able to access recruiting (either e-recruiting or company visits) or make appointments with career counsellors.

Location

Babson is located in the large suburban town of Wellesley (population 26,613) in Eastern Massachusetts - just 14 miles (22.5 km) west of downtown Boston (metro population 4,455,217). The campus is set on scenic acres of hills, woods, and open green spaces bordering residential communities of Wellesley. Tree-shaded walks link more than 50 residential, classroom, athletic, and administrative buildings that blend gracefully into their surroundings.

While Babson's campus is not far from the activity of Boston, Wellesley is a relatively quiet community. Past exchange students have expressed the importance of having automobile access due to the less than extensive mass transportation system immediately around campus. Babson offers students a free shuttle service to Boston and local shopping centers on weekends, as well as a discounted [Zipcar](#) rental car service on campus.

Located a little over one mile from campus, Wellesley has [MBTA](#) rail service to Boston, which offers a total of 17 weekday Commuter Rail trains inbound towards Boston & outbound towards Framingham & Worcester. Wellesley's stations are (east to west) Wellesley Farms, Wellesley Hills (closest to campus), and Wellesley Square.

From nearby [Riverside MBTA](#) Station in Newton, students can take the Green Line T to downtown Boston, and commuter express buses run to downtown Boston, Newton Corner and Central Square, Waltham. This is also a station for Greyhound Lines and Peter Pan Bus Lines with frequent service to Boston, New York City, and other destinations.